

**LYCEUM OF THE PHILIPPINES UNIVERSITY - BATANGAS**  
**BACHELOR OF SCIENCE IN BUSINESS ADMINISTRATION MAJOR IN**  
**Human Resource Development Management**  
**School Year 2021-2022**

**FIRST YEAR**

FIRST SEMESTER					
Code	Course	Lec	Lab	Units	Prerequisites
GEC-UTS	Understanding the Self	3		3	
GEC-RPH	Readings in Philippine History	3		3	
GEC-TCW	The Contemporary World	3		3	
BSC1	Being Skills Course 1	1.5		1.5	
Micro Eco	Basic Microeconomics	3		3	
ParCor	Partnership and Corporation Accounting	3		3	
NSTP 1	NSTP 1	3		3	
PE1	PE 1	2		2	
<b>Total</b>		21.5		21.5	

**FIRST YEAR**

SECOND SEMESTER					
Code	Course	Lec	Lab	Units	Prerequisites
GEC-Math	Mathematics in the Modern World	3		3	
GEC-Pcom	Purposive Communication	3		3	
GEC-ART	Art Appreciation	3		3	
GEC-STC	Science, Technology, and Society	3		3	
ManAcc	Management Uses of Accounting	3		3	ParCor
HBO	Human Behavior in Organization	3		3	
NSTP 2	NSTP 2	3		3	NSTP 1
PE 2	Rhythmic Activities	2		2	PE 1
<b>Total</b>		23		23	

**SECOND YEAR**

FIRST SEMESTER					
Code	Course	Lec	Lab	Units	Prerequisites
BusComm	Business Communication/Correspondence	3		3	
BSC 2	Being Skills Course 2	1.5		1.5	BSC1GEC
OpMan	Operations Management (TQM)	3		3	
ObliCon	Law on Obligations and Contracts	3		3	
GoodGov	Good Governance and Social Responsibility	3		3	
IncomeTax	Income Taxation	3		3	
RIZAL	Rizal's Life and Works	3		3	
PE3	Individual-Dual Sports & Games	2		2	PE 2
<b>Total</b>		21.5		21.5	

### SECOND YEAR

SECOND SEMESTER					
Code	Course	Lec	Lab	Units	Prerequisites
GEC-ETHICS	Ethics	3		3	
EPC	English Proficiency Course	3		3	GEC-PCOM
FinMark	Financial Markets	3		3	ManAcc
HRM	Human Resource Management	3		3	
BusTax	Business Taxation	3		3	IncomeTax
StatAna	Statistical Analysis with Software Application	3		3	
Elec 7	Entrepreneurial Management	3		3	
PE4	Team Sports and Recreation	2		2	PE3
<b>Total</b>		23		23	

### THIRD YEAR

FIRST SEMESTER					
Code	Course	Lec	Lab	Units	Prerequisites
AOM	Administrative Office Management	3		3	HRM
LaborLaw	Labor Law and Legislation	3		3	HRM,HBO
Recruit	Recruitment and Selection	3		3	HRM,HBO
Elec 1	Fundamentals of BPO 1	3		3	Bus Comm
Res1	Business Research 1 (Thesis or FS)	3		3	BusStat
PerDev	Personality Development	3		3	
ITApp	IT Application Tools in Business	2	1	3	
FL	Foreign Language	3		3	
<b>Total</b>		23	1	24	

### THIRD YEAR

SECOND SEMESTER					
Code	Course	Lec	Lab	Units	Prerequisites
IBT	International Business and Trade	3		3	
TrainDev	Training and Development	3		3	Recruit
CompensAd	Compensation Administration	3		3	Recruit, Labor Law
Elec 3	Fundamentals of BPO 2	3		3	Fundamentals of BPO 1
Elec 2	Business Communication II	3		3	Bus Comm
Elec 4	Service Culture	3		3	Fundamentals of BPO 1
Res2	Business Research 2 (Thesis or FS)	3		3	Res1
StraMan	Strategic Management	3		3	GoodGov,HBO, OpMan
<b>Total</b>		24		24	

#### FOURTH YEAR

First Semester					
Code	Course	Lec	Lab	Units	Prerequisites
LaborRelations	Labor Relations and Negotiations	3		3	Labor Law
STHRM	Special Topics in Human Resource Management	3		3	HRM
OD	Organization Development	3		3	HRM
Elec 5	Principles of Systems Thinking	3		3	
Elec 6	Business Analytics	3		3	ManAcc
Elec 8	Marketing Management	3		3	
Nego	Law on Negotiable Instrument	3		3	ObliCon
<b>Total</b>		21		21	

#### FOURTH YEAR

Second Semester					
Code	Course	Lec	Lab	Units	Prerequisites
Practicum	Practicum/Work Integrated Learning	6		6	Graduating
<b>Total</b>		6		6	

#### **Suggested Electives**

Fundamentals of Business Process Outsourcing  
101

Fundamentals of Business Process Outsourcing  
102

Business Communication II

Service Culture

Principle of Systems Thinking

Business Analytics

Entrepreneurial Management

Marketing Management

Managerial Accounting

Environmental Management System

Global/International Trade

Project Management

Personal Finance

Strategic Human Resource Management